



HARDING ELEMENTARY :: PERFORMING ARTS INSTRUCTOR JOB DESCRIPTION

The Harding Elementary Performing Arts Instructor will provide weekly performance instruction for the school year for all grade levels. This is a position for a credentialed instructor who can develop curriculum that covers the basics of acting, singing, and dance instruction for grade levels TK-6. For each trimester, the Performing Arts Instructor will work with a selection of grade levels on different types of performance, culminating in a presentation of their work at the end of the school year.

RESPONSIBILITIES

1. Performance lessons: Preparing for and leading a 50 minute performance lesson for each class during the allotted weekly time. Grade levels will rotate performance lessons by trimester with each grade getting equal time.
2. Curriculum building and lesson planning: Collaborating with individual teachers and referencing Common Core Arts standards to generate performance lessons that supplement specific grade level learning objectives.
3. Managing material resources: Maintain and update the materials in stock that are used in the performance program. Manage a budget for purchasing and acquire donated stock to support performances during the school year.
4. Community participation and outreach: Attending necessary PTA and other school meetings to represent the performing arts program and hear feedback.
5. End of year performance: Developing and producing an end of school year performance of all grade levels. Coordinate with the PTA to organize volunteers to support students during the performance.

NUMBER OF CLASSES

18 classes

TK - 1 class

Primary: 3-K, 3-1st, 3-2nd, 2-3rd = 11 classes

Secondary: 2-4th, 2-5th, 2-6th = 6 classes

PAYSCALE: \$30/hr

TOTAL WEEKLY INSTRUCTION:

4 day work week 8:30am - 3:00pm with 30 min lunch (unpaid)

3-4 Hours of lunchtime activities

5-6 Hours of prep time

26.0 Total Hours Per Week

7 evening performances in Spring

Please send inquiries and information by email to Harding.PTA.Secretary@gmail.com